

Conference AND Events



kempseymacleayrsl





Catering

Beside the beautiful Macleay River, the Kempsey-Macleay RSL is a perfect venue for your next meeting or event. Conveniently located in the town centre with a picturesque outlook of the river, we can cater for groups of three to 300 for anything from a casual gathering to professional meetings and events or a dream wedding. Our dedicated Events team combine a perfect mix of mouth-watering cuisine, professional presentation and fabulous service to ensure that your event is a

resounding success. We can customise menus and packages to suit your every taste, personal preferences and price point.

Kempsey is mid-way between Sydney and Brisbane and close enough to Port Macquarie and Coffs Harbour to be a day trip. Explore the local attractions and natural beauty of the valley and take advantage of the array of facilities that the Kempsey-Macleay RSL and Bowling Clubs have to offer.



Breakfast SELECTIONS

BREAKFAST BUFFET

(minimum 20 guests)

\$20.00pp

Breakfast loaf with yogurt and maple, banana bread with salted caramel, warm bacon & egg mini baguettes with tomato relish, scones with jam and cream, fried kale and tomato salad with lemon

Freshly brewed coffee and a selection of teas, jugs of fruit juice

HOT PLATED BREAKFAST

(minimum 20 guests)

\$22.50pp

Gourmet plated breakfast, hot to the table (customized to your needs) includes a selection of breads, pastries and fruit per table

Morning & Afternoon Tea OPTIONS

Freshly brewed coffee and a selection of teas \$3.50pp

Continuous tea & coffee (refreshed throughout the day) \$8.00pp
Or \$4.50 in addition to any other coffee selection

Tea, coffee & orange juice \$5.00pp

Tea, Coffee & Biscuits \$5.00pp

Selection of assorted Arnott's cream biscuits

Tea, Coffee & Muffins \$8.50pp

Selection of assorted muffins served warm

Premium Conference Break

Tea, coffee, juice, scones with jam and cream, banana bread with yogurt & mixed cakes \$16.00pp

Bottled water, mineral water or soft drink (250mL) \$4.00pp

Jug of juice or soft drink (1L) \$9.50

Seasonal Fruit Platter \$9.00pp

A selection of freshly sliced seasonal fruit

Sweet Bakery Platter \$10.00pp

Chef's selection of cakes, scones with jam and cream, muffins, slices

LIGHT OPTIONAL EXTRAS

Biscuits \$1.50pp

Muffins \$5.00pp

Banana bread \$4.00pp

Baby bambino cones \$2.00pp

Artisan style patisserie items \$3.50pp

Assorted lolly jars \$2.00pp

Lunch MENU

Working Style Lunch

Assortment of gourmet rolls and sandwiches (3 pcs pp) with a chef's selection of gourmet fillings served with french fries and garden-fresh salad \$15.00pp

Hot Seafood Platter

Prawn cutlets (1), salt & pepper squid (2), tempura fish cocktails (2), calamari rings (2) served with french fries fresh lemon and tartare sauce \$15.50pp

Asian Platter

Chicken satay skewers (1), pork & prawn steamed gyoza (1), chicken dim sims (2), chilli chicken wings (1), vegetarian mini spring rolls (2) with assorted dipping sauces \$14.50pp

Simple Finger Food

Onion rings (2), party pies (2), sausage rolls (2), petite quiches (1), samosas (1), spinach and ricotta pastries (1) served with condiments \$12.50pp

Mixed Sandwich Platter

Selection of sliced breads. Assorted fillings of egg, beef, ham, cheese, salad, vegetables & dressings (6 pcs pp) \$9.50pp

Gourmet Sandwich Platter

Selection of filled mini baguettes. Chef's selection of fillings. Assortment of chicken, tuna, egg, beef, ham salami, cheese, salad, topped with selection of chutneys mustards and aiolis (2 pcs pp) \$10.50pp

A Little Something Extra

Beer Battered Steak Fries \$3.50pp
Potato Wedges served with sour cream & sweet chilli dipping sauce \$5.00pp
Leafy garden salad with lemon vinaigrette \$1.50pp
Bowl of French Fries \$2.50pp

Something LIGHT

PLATTERS TO SHARE

Customised Platters available on request

Cheese Platter

Cheese pieces, cabanossi and crackers \$5.00pp

Antipasto Platter (minimum of 15 guests)

Assortment of cold deli meats, marinated vegetables, olives and crackers \$7.50pp

Gourmet Cheese Board (minimum of 15 guests)

Blue cheese, quince paste, camembert, aged cheddar, nuts and a selection of crackers and grissini sticks \$15.00pp

BUFFETS (minimum 15 guests)

Carvery Buffet: Two roast meats, roasted root vegetables and a medley of steamed seasonal vegetables, chef's selection of two garden fresh salads, baker's basket of bread rolls and condiments \$35.00pp

Other buffet menus are designed on request to meet your specific needs. Starting at \$35 per person

Add dessert served on the buffet with whipped Chantilly cream and berry compote for an additional \$8 per guest

BANQUET MENUS (minimum of 15 guests)

Two options per course, dishes are served alternatively
Our Executive Chef will work with you to create a bespoke menu
Handmade canape menus and pricing available on request

One course	\$35.00pp
Two courses	\$55.00pp
Canapes plus 2 courses	\$65.00pp
Three courses	\$65.00pp
Canapes, plus 3 courses	\$85.00pp
8 course Degustation	\$135.00pp
8 course Degustation with matched wine	\$185.00pp

Room HIRE

Day Hire 8am – 5pm
Evening Hire 5pm – 11pm

	Day	Evening
ANZAC Room	\$150	\$125
DIGGER Room	\$150	\$125
ANZAC & DIGGER	\$250	\$200
ANZAC, DIGGER and Dining	\$1000	\$1000
BOARDROOM	\$75	\$75

ROOM DIMENSIONS

ANZAC ROOM

8.5m x 10.9m

DIGGER ROOM

8.5m x 10.9m

PRIVATE BAR IN FUNCTION ROOM

4 hours \$150 with additional hours charged at \$35/hour

Conference Room Hire includes:

Mints and iced water

Complimentary Wi-fi

Complimentary off-street parking

Conference stationary and pens

\$1.50pp

AUDIO VISUAL EQUIPMENT

All equipment hire is included in the Room Hire fee

Lectern, Microphone with optional stand, TV & DVD, Data Projector & Screen, Whiteboard & markers, Flipchart & markers, Room Dividers (pin boards)

SECURITY

Larger bookings may require security

minimum of 3hrs

Security Bond

\$180

\$1000



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Room CAPACITIES

	COCKTAIL	BANQUET	THEATRE	CLASSROOM	U SHAPE	HERRINGBONE	CABARET	BOARDROOM
ROOMS								
ONE ROOM	50	50	50	48	30	40	30	38
TWO ROOMS	150	130	150	96	-	80	78	-
TWO ROOMS + DINING	300	300	-	-	-	-	-	-
BOARDROOM	-	-	-	-	12	-	-	15



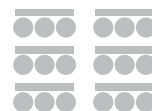
COCKTAIL



BANQUET



THEATRE



CLASSROOM



U SHAPE



HERRINGBONE



CABARET



BOARDROOM



Barefoot Bowls PACKAGES

BASIC BOWLS PACKAGE

\$10 per guest

Basic package includes:
Bowls hire
Use of green
All required equipment
2 hours of play

BAREFOOT BOWL AND BBQ PACKAGES

Includes bowls packages as described above.

COOK YOUR OWN BBQ PACKAGES

MENU ONE: L-Bo Butchery sausages, grilled onion, fresh sliced bread, condiments
\$15.00 per guest

MENU TWO: L-Bo Butchery sausages, minute steak, grilled onion, fresh sliced bread, condiments
\$18.00 per guest

MENU THREE: L-Bo Butchery sausages, minute steak, fresh sliced bread, grilled onion, condiments, coleslaw and tossed garden salad (minimum 10 guests)
\$20.00 per guest

MENU FOUR: Marinated chicken pieces, L-Bo Butchery gourmet sausages, minute scotch fillet, two fresh salads, rolls and condiment (minimum 10 guests and 7 days notice)
\$38.00 per guest



Beverage PACKAGES

CLASSIC BEVERAGE PACKAGE

SPARKLING WINE

Angove Chalk Hill bubbles

WHITE WINE

Angove Chalk Hill Semillon
Sauvignon Banc
Angove Chalk Hill Chardonnay
Angove Chalk Hill Moscato

RED WINE

Angove Chalk Hill Shiraz Cabernet
Angove Chalk Hill Cabernet Merlot

BEER

Toohey's Extra Dry
Toohey's New
XXXX Gold
Hahn Super Dry
Hahn Light

CIDER

Toohey's 5 Seeds Cider

Juice and soft drink

Price per person
1 hour \$22
2 hours \$28
3 hours \$34
4 hours \$40

PREMIUM BEVERAGE PACKAGE

SPARKLING WINE

Studio Chardonnay Pinot Noir

WHITE WINE

Studio Pinot Grigio
Studio Sauvignon Banc
Studio Chardonnay

RED WINE

Studio Shiraz Merlot
Studio Cabernet Sauvignon

BEER

Toohey's Extra Dry
Toohey's New
XXXX Gold
James Squires 150 Lashes
Hahn Light
Kirin Megumi
Kosciusko Pale Ale

CIDER

Tooheys 5 Seeds Cider Crisp Apple
Pipsqueak Apple Cider

Juice, mineral water and soft drink

Price per person
1 hour \$29
2 hours \$35
3 hours \$41
4 hours \$46

DELUXE BEVERAGE PACKAGE

SPARKLING WINE

Villa Jolanda Sparkling Prosecco
Charles Pelletier Brut

WHITE WINE

Hollick Chardonnay
Ferngrove Semillon Sauvignon Blanc
Koonowla Ring Master Riesling

RED WINE

Hollick Cabernet Sauvignon
Mick Estate Pinot Noir

BEER

Toohey's Extra Dry
Toohey's New
XXXX Gold
James Squires 150 Lashes
Hahn Light
Kirin Megumi
Kosciusko Pale Ale
Corona

CIDER

Tooheys 5 Seeds Cider Crisp Apple
Pipsqueak Apple Cider

Juice, mineral water and soft drink

Price per person
1 hour \$35
2 hours \$40
3 hours \$45
4 hours \$50



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Wedding PACKAGES

ONE

Pre-dinner canapes (3 pieces pp)
Three course alternate drop menu
Tea & coffee station
\$75 per person (minimum 20 guests)

TWO

Pre-dinner canapes (3 pieces pp)
Two courses alternate drop menu
Your wedding cake served buffet style with coulis and cream
Tea & coffee station
\$68 per person (minimum 20 guests)

THREE

Cheese and Antipasto Platters to share
Buffet including rolls
Your wedding cake served buffet style with coulis and cream
Tea & coffee station
\$48 per person (minimum 20 guests)

FOUR

Cocktail style
Arrival cheese and antipasto platters
Substantial Canapes
Your wedding cake served buffet style with coulis and cream
Tea & coffee station
\$62 per person (minimum 20 guests)

Children's Meals available at \$9.00 per child

Our Event Coordinator can assist you with selection of flowers, music, styling, entertainment and transport options from a range of trusted local suppliers, competitively priced in your own personal package. Please ask about the options we have available.

FUNCTION TERMS & CONDITIONS

Kempsey Macleay RSL Club endeavors to provide the highest level of Customer service with attention to details to provide you with a professional and successful event.

TENTATIVE BOOKINGS & CONFIRMATION

Kempsey Macleay RSL will tentatively hold bookings for a period of 14 days at which time confirmation is required to secure your reservation.

CANCELLATIONS

We understand that your circumstances may change and we are able to offer a full refund of deposit if cancellation is made 4 weeks prior to your reservation.

DEPOSIT

The full room hire fee is to be paid to confirm your booking.

BOND

A bond of \$1000 will be charged for all weddings, parties, and larger functions held at the Kempsey Macleay RSL and Bowling Club, this will be returned post function in the same manner it is paid providing there are no damages, any monies withheld will be justified.

SECURITY GUARD

Security Guards are required for any function over 50 people, and will be charged at a rate of \$60 per hour per security guard. The number of guards will be determined by the number of guests and at the discretion of KMRSR Staff.

PAYMENT OF YOUR FUNCTION

Payment of your room hire is to be paid as your deposit at the time of booking or confirmation. All other outstanding payments must be made when final numbers are given to the Function Coordinator prior to your Function. All prices listed are subject to change.

MENU, BEVERAGE, NUMBERS AND LAYOUT

We request that you notify the Events Coordinator with approximate numbers and menu selections one week prior to your function. With final numbers and catering requirements provided one week and any changes to be notified no less than 48 hours prior to your function. This final number will be the minimum number for which you will be invoiced.

DAMAGE TO KEMPSEY MACLEAY RSL CLUB

Please note that you are financially responsible for any damage sustained to the Club property, equipment and facilities during your function. No attachments are to be placed on any walls or ceilings.

RESPONSIBLE SERVICE OF ALCOHOL POLICY

In accordance with this policy, Kempsey Macleay RSL Club strives to serve our members & their guests in a responsible, friendly & professional manner. Kempsey Macleay RSL Club staff are prohibited from serving alcohol to any intoxicated persons & patrons under 18 years of age.

DECORATING YOUR ROOM

We are happy for you to decorate your function room, however the following guidelines must be adhered to:

- Under NO circumstance are you allowed to use confetti or glitter of any type
- Under NO circumstances are you to stick or place anything on the walls or room dividing doors
- If confetti or the like is used an additional cleaning charge will be charged.

BUFFET MEALS

Buffet Meals required a minimum of 20 people.

PARKING

Kempsey Macleay RSL Club has onsite parking available which is provided at no charge.

FUNCTION EQUIPMENT

We have the following equipment available for use, which is included in your room hire fee. No additional fee is charged.

- Microphones
- Data Projector
- Screen
- Whiteboard
- Flipchart
- Wi-fi

Please Note: Kempsey Macleay RSL staff do not provide technical support with the setting up of the IT equipment.

Customer Signature

Signed: _____

KMRSR Events coordinator

Signed: _____



Still the club of choice

1 York Lane, Kempsey NSW • Phone 6560 1111 • kempseymacleayrsl.com.au

